Mulgildie State School

Parent Information Booklet

4 Brigalow St, Mulgildie, QLD, 4630
Phone: (07) 41672154
Email: principal@Mulgildiess.eq.edu.au
Dear Parents,

On behalf of the Mulgildie School Community, I welcome you and your children to Mulgildie State School

This booklet has been prepared to make you familiar with many aspects of the school. Please read it carefully and keep it for future reference

We believe in maintaining an open line of communication so please contact me with any comments, concerns or questions that you may have.

Kelly Low
Principal
We believe

1. **Every** student matters, **every** day.
2. **All** students can achieve to a high academic standard.
3. The school environment fosters and encourages learning by all students.
4. Staff shares accountability for student outcomes.
5. The School culture fosters “best practice” by staff and students to help every student achieve to the best of their ability.
6. Curriculum delivery is underpinned by explicit classroom instruction.
7. In a culture of high expectations with regard to:-
   - Student behaviour/ attendance/ dress code
   - Student bookwork standards
   - Teacher and student commitment to high academic performance
   - Student values and a high level of reciprocal respect
   - Student engagement
   - Feedback being given and received openly and often, and is valued by staff and students alike.
8. Learning is a team effort that includes staff, student and parental involvement.
9. There are strong relationships between parents and their children’s teachers.
10. There is a high level of community engagement and support.

There is a strong relationship between the school and the community/parents/families

**QUALITY EDUCATION**

As a small school we aim to offer an education which caters for and promotes individualism by preparing students for the future as well as responding to the changing needs of society.
1. STAFF
The following is a list of full-time/part-time staff employed at Mulgildie State School.

Teaching Principal         Kelly Low
Teachers                   Samantha Dow
Administrative Officer     Tara Harm
Teacher Aides              Helen Schimke
                            Belinda Steger
Teacher Aide Librarian     Fe Domingo
Cleaner                    Rona Benecke
LOTE Teacher               To be confirmed for 2019
Music Teacher              To be confirmed for 2019
Guidance Officer           Jane Carroll
Grounds Person             James Galloway

LOTE, Music & Guidance Officer are shared with other Primary Schools in the Monto District, and are based at Monto State School or Monto State High School.

2. ADMISSION OF PUPILS:
All children are eligible to attend Prep if they reach the age of 5 years by the 30th June in the year they attend Prep. All children are eligible to attend Year 1 if they reach the age of 6 years by the 30th June in the year they intend to attend Year 1. Proof of age is required for children enrolling in their initial year of schooling.

Admission to all other years is on production of a Transfer Note. If this is not available Proof of Age is required.

When a child leaves a Queensland state school, a transfer should be obtained from the School Office, to present to the Principal of the child’s next school and to keep records accurate and up to date. This should be done even if the child is going interstate, overseas or to a non-state school.
3. CHANGE OF ADDRESS/PHONE:

If your address, phone number or other family details changes could you please notify the school so that we can update our records. It is extremely important that the school is notified as soon as possible if there are any changes to parent contact details. In the case of an emergency we need to be able to contact parents with ease and peace of mind.

4. SCHOOL RULES:

Our School Responsible Behaviour Plan outlines the Rules and Procedures for the school. A copy of the School's behaviour agreement is available at the office or on the school’s website. A copy of our school rules is attached to this School Prospectus.

5. ARRIVALS AND DEPARTURES:

<table>
<thead>
<tr>
<th>Time</th>
<th>Activity</th>
<th>Comments</th>
</tr>
</thead>
<tbody>
<tr>
<td>8:55am</td>
<td>First Bell</td>
<td>This is to remind students to go to the toilet and have a drink before starting school.</td>
</tr>
<tr>
<td>9:00am</td>
<td>Start School</td>
<td></td>
</tr>
<tr>
<td>9:00 – 11:00am</td>
<td>Session 1</td>
<td></td>
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<tr>
<td></td>
<td>Fruit Break</td>
<td>Parents are asked to provide 1 piece of fruit for their child to eat during Fruit Break (e.g. Banana, Apple)</td>
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<tr>
<td>11:00 – 11:15am</td>
<td>Morning Tea</td>
<td>Eating time</td>
</tr>
<tr>
<td></td>
<td></td>
<td>NO KIWI FRUIT PLEASE</td>
</tr>
<tr>
<td>11:15 – 11:30am</td>
<td>Morning Tea</td>
<td>Supervised Playtime, students are given time to go to the toilet and have a drink before returning to the classroom after their morning tea break.</td>
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<tr>
<td>11:30am – 1:00pm</td>
<td>Session 2</td>
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<tr>
<td>1:00 – 1:15pm</td>
<td>Lunch</td>
<td>Eating time</td>
</tr>
<tr>
<td>1:15 – 1:45pm</td>
<td>Lunch</td>
<td>Supervised Playtime. Students are given time to go to the Toilet and have a Drink before returning to the classroom after their lunch break.</td>
</tr>
<tr>
<td>1:45 – 3:10pm</td>
<td>Session 3</td>
<td></td>
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<tr>
<td>3:10pm</td>
<td>Finish School</td>
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</table>

Once dismissed, students are to proceed home or to a place that has the parents’ knowledge and approval. The school must be informed if there are any changes in a child’s usual routine. We must be notified by phone or letter, verbal notification from a child is not acceptable. Children should not be left waiting at school for long periods. If children wish to use the facilities at the school out of school hours they must do so under parental supervision and with the permission of the Principal.

6. LEAVING THE SCHOOL GROUNDS:

Children are not permitted to leave the confines of the school area and/or school activities during school hours without the express permission of the Principal. A note or phone call from parent/caregiver is also required. When a child needs to leave the school grounds within school hours a parent/caregiver is required to sign them out in the student register in the school office.
7. **ABSENCES:**

In the event that your child is absent from school, you will need to notify the school by phone, written note, email (admin@mulgildiss.eq.edu.au), School Facebook page via messenger or by other means on the day of your child’s absence. For your child’s protection, all absences that the school have not been notified of will warrant a phone call to the child’s parent or guardian directly after 9am on the day of absence. Education Queensland’s Regulations state that the only conditions which may require a child to be absent are for extra-curricular tuition or training, when a child is visiting a medical specialist or when a child is physically ill. Other extenuating circumstances may occur such as weather conditions or family obligations. If you have prior knowledge of an impending day’s absence, it would be greatly appreciated if the school could be notified before hand.

Students who fall ill while attending school will need to notify their teacher or teacher aide (e.g. Feeling sick in the stomach, dizzy, blurry vision etc.). Action will then be taken by the teacher or teacher aide in that classroom at their discretion once they have notified the parents. In certain circumstances (e.g. Student vomiting) students will be removed from the classroom to be positioned on the ‘sick bed’ outside the office until arrangements can be organised for parents or guardians to pick the student up from school.

Regular attendance is important for success at school. In all year levels it is compulsory for your child to attend school every school day. **Staying away from school unnecessarily will only hinder your child’s education.**

8. **PERMISSION FORMS**

From time to time permission forms will be sent home for students to be allowed to attend functions, sports events, excursions, camps, have photographs taken etc. at school or another site away from school. As this is an onerous task for the staff to prepare and send home and also for parents to remember to return, a generic (one will do for all) form, will cover most activities undertaken throughout the year. Parents will be kept informed through school newsletters and notes sent home throughout the year. If at any time parents object to their child attending or performing please inform the school as soon as possible. The whole school usually attends such functions.

Any other activities not included in the above permission form will have a form sent home as the activity is organised, for parents to return to the school office by a certain date. If the permission form in question is not returned to the school, that student will not be able to participate in the related activity or activities. As we are a small school most activities that the school undertakes are usually whole school activities so every student can participate.

9. **BUSES / CONVEYANCE ALLOWANCE: Students Travelling by Bus**

Parents conveying their children more than 4.8 kms to school by motor vehicle (private) or to catch a bus are eligible for an allowance to help with petrol costs. When a child living more than 4.8 kilometres from the nearest school is conveyed by car more than 3.2 kilometres to a school transport service, the parent may claim a conveyance allowance.

Application forms may be obtained from:  
THE DEPARTMENT OF TRANSPORT  
PO BOX 371  
MARYBOROUGH Q 4650

Children travelling on school buses are subject to the rules and regulations of their Local Conveyance Committee. In the event of a child’s continuous misbehaviour, and on the driver’s report to the Principal, that child can be refused bus transport. Due to the increasing road hazards, it is vital that parents teach children correct bus behaviour so that the driver’s attention to the road is not disturbed. Children are not to have any part of their body protruding from the bus.
A note from the Bus Owners/Drivers:

Bus drivers have also requested that parents let the respective person (usually the bus driver) know when students will not be going on the bus (i.e. if the student is sick or will be picked up by a parent in the afternoon). Please consider not only calling the school in regards to your child’s change in routine but also the bus owner or driver it will affect.

Parents need to give as much notice as possible to bus drivers if they ask for extra students to ride on the bus. Please note a fee may apply, please ask the bus owner for more details on this matter. Thank you for your help and consideration in this matter.

10. SCHOOL UNIFORM:

The wearing of the school uniform is compulsory for all students.

Mulgildie State School is a Sun Smart school and it is School Policy that children must wear a broad brimmed hat if they wish to play in the sun at morning tea, lunch and at sports time. If lost or damaged, it is the parent’s responsibility to replace it. Mulgildie has a black bucket hat as part of the uniform, currently available for $10 each at the school office.

NO BROAD BRIMMED HAT, NO PLAY!

Unisex Black & Gold polo shirt, black shorts/skirts/skorts make up our uniform. Black bike shorts are only to be worn underneath skirts or alone on sports days. White socks and closed in shoes are also required. Our uniform shirt and bucket hat can be purchased from the school office. During winter black tracksuit pants with the option of black or gold jumpers are uniform. Black or gold skivvies may also be worn.

A year 6 shirt is organised each year. The colours for this shirt are decided by the Year 6 students of that year. A insignia with the year is included each year. The design of the student’s names on the back is discussed and decided upon by the principal and the year 6 students each year.

Children are expected to wear suitable closed in footwear to school. On swimming days, children may take their shoes off at school before going to the pool and put them back on after returning to school. Thongs may be worn to swimming but must be replaced by normal footwear on return to school.

For the costs of School Shirts and Hats please enquire at the school office as prices may vary depending on supplier costs.

Adult size school shirts can be ordered and purchased through the school office for parents and community members, for the purpose of fundraising and community events. Please enquire at the office for prices on these shirts.

11. JEWELLERY/MAKE UP:

Jewellery should not be worn. This includes chains, bracelets, anklets and rings. Medical bracelets/chains are permissible e.g. Allergies, Asthma, Diabetes etc. Plain sleepers/studs and watches may be worn at the responsibility of the owner. Lost jewellery is difficult to trace. Some jewellery can cause injury to self or to others in normal school games.

Make Up in any form is NOT permitted at Mulgildie State School. Please note this also applies to Nail Polish.
12. BOOKLISTS:

Parents have the option to purchase their child's booklist through the school. The items included on this booklist include all books and stationery items. If parents do not wish to take up this opportunity, a list of stationery requirements for their child's specific grade level will be sent home to be filled and brought into school on the first day of Term 1. For prices on purchasing your child's booklist through the school or a copy of the booklist please speak to Tara in the school office.

13. NAMING OF BELONGINGS:

Please ensure all articles of clothing, books and stationery items are clearly marked with the student's name in permanent ink, especially those items likely to be discarded during the day such as cardigans, raincoats, shoes, socks and hats. This helps us to find the rightful owners when lost articles are handed in.

14. CURRICULUM SUBJECTS:

The 11 Key Learning Areas covered in Teaching and Learning are as follows:

1) English
2) Mathematics
3) HASS (History, Geography, Civics & Citizenship, Economics & Business)
4) Science
5) The Arts / Music
6) LOTE (Language Other Than English – Japanese) Yrs. 4-7, P-3 participates in cultural studies.
7) Health and Physical Education
8) Technology

15. ASSESSMENT:

Assessment is an ongoing process throughout the year but progressive testing is carried out at the end of each semester. Written reports will be issued to parents twice a year and interviews will be carried out at the end of the first term, third term and at other times if necessary.

16. INTERVIEWS:

We welcome the opportunity to discuss any issues you may have concerning your children. However, it would be appreciated if you would contact the Principal so that a mutually convenient time can be arranged to discuss the situation.

17. HOMEWORK:

Homework is set at the school each week. Information regarding homework procedures is included in our first school newsletter each term.
18. PARENT CO-OPERATION:

The school seeks the co-operation of all parents to ensure that children receive the best possible education. This would include supporting teacher request for neatness, showing interest in the child’s work, encouraging a positive attitude to the work of teachers, ensuring the prompt return of notices requiring approval etc. and generally keeping in close contact with the school to ensure that a strong bond is maintained between the home and school.

19. MUSIC:

All students will receive a one (1) hour Arts lesson each week. Instruction is given by a specialist teacher, Tamara Purkis, based at Monto S.S. Students will also have the opportunity to participate in certain activities, Music related, dependent on community events held in that year.

20. LOTE:

The Language Other Than English studied at our school is Japanese. The Years 5 - 6 receive 90 minutes of LOTE tuition per week. Year Prep – 3 receive 45 minutes per week.

21. H.P.E:

All students will receive one (1) hour lessons each week. Students will concentrate on four (4) sports throughout the year, based on one (1) sport a term. Health and Physical Education is an important part of the school curriculum. Participation in this subject is compulsory. Students will not be exempt unless a medical certificate is presented or a letter is sent by the parents.

22. RELIGIOUS INSTRUCTION

The Religious Instruction at the Mulgildie State School is provided once a week in a 30 minute session by several of our local ministers. To allow our child/ren to participate in Religious Instruction RIS Form C (attached) must be completed. Please note Prep students are not allowed to participate in Religious Instruction. All ministers that provide Religious Instruction at our school are all current Blue Card holders.

23. RESOURCE CENTRE (LIBRARY):

All children are able to borrow books from the school library. Encourage your child to use the library, to have a book out at any given time and to treat books with respect. Try to find time to listen to your child read or talk about the book they are reading. Your co-operation in seeing that books are returned in good time would be appreciated. Children leaving school on transfer should return all library books and other school materials. Books that are lost or destroyed must be replaced. Parents and Community members are very welcome to use or borrow from the school library.

24. ACCIDENTS:

Every care is taken to prevent accidents from happening by providing teacher/teacher aide supervision of students. However, accidents do happen from time to time. If your child sustains an injury at school that requires trained medical attention, the Ambulance will be called and the child will be taken to the family doctor or hospital. If it is at all possible, parents or contacts will be notified prior to taking this action. Even though attempts will be made to contact parents to inform them, often this is futile. We therefore stress that you be well aware of what procedures will be taken if these circumstances should occur.
25. CLEANLINESS OF PUPILS:

It is a parental responsibility to ensure that children come to school in a state of cleanliness. Head lice are at times prevalent state wide. From time to time, when the school receives notification from a parent that head lice have been found, a general notice will go out to all parents. Your co-operation in this matter would be appreciated by all, so please check your child’s head regularly and notify the school promptly if any sign of head lice are found. Regular washing (even though head lice seem to like clean hair!) and daily bathing is desirable as children lead a strenuous life in the playground and body odour is distressing and embarrassing to all who must contend with it in the classroom. Teeth should also be brushed before school and at bed time to keep teeth healthy and breath fresh. These habits are life forming and become a necessary part of everyday life. The school dentist (upon availability) visits the school to check children’s teeth.

26. MEDICATION AT SCHOOL:

Administering medication at school

If your child requires staff to administer medication to them at school, please contact the school office ASAP to discuss your child’s requirements.

Please note, school staff will only administer medication that:

- has been prescribed by a qualified health practitioner (e.g. doctor, dentist)
- is in its original container
- has an attached pharmacy label (including the Doctor’s name on the label).

Office staff will ask you to complete and sign Section 1 of the Administration of medication at school record sheet. Available at the school office.

N.B. If your child requires more than one medication, you will need to complete a form for each medication.

Requirements for students at risk of anaphylaxis

If your child is at risk of anaphylaxis, it is important for you to provide the school with your child’s emergency medication and their ASCIA Anaphylaxis Action Plan, completed by your doctor. This Anaphylaxis Action Plan provides the instructions for the school to administer your child’s medication in an emergency, which is specific to respond to their health condition.

If you have any concerns about your child’s health condition, please contact Mrs Kelly Low on 07 4167 2154

Requirements for students at risk of asthma

If your child has asthma and requires assistance to administer their medication, it is important for you to provide the school with your child’s emergency medication and their Asthma Action Plan, completed by your doctor. An Asthma Action Plan provides specific instructions for the school to administer your child’s medication.

If you have any concerns about your child’s asthma, please contact Mrs Kelly Low 07 4167 2154

Providing medication to the school

Before you provide the school with your child’s medication, check the expiry date to ensure it is in-date and there is enough for the agreed time period. It is also a good idea to take a note of the expiry date so that you can replace the medication before it expires.

Please note, school staff will not administer medication that you can buy over-the-counter at chemists and supermarkets (e.g. paracetamol, eye drops, cough syrup) unless it has been prescribed by your child’s qualified health practitioner. For example, the school would administer paracetamol to a student only if it has been prescribed by their dentist to be taken for a short time after dental treatment.
School staff are bound by these regulations and we hope that all parents will acknowledge and cooperate with these rules.

It is safer for all students if you can provide medication to the school in person (rather than send medication with the student). If you can’t provide the medication in person, contact the school to determine the easiest and safest approach for the school to receive the medication.

When your child’s medication is no longer required to be kept at school, please collect all unused medication.

Thank you for your assisting the school in keeping our students safe and healthy.

27. INFECTIOUS DISEASES:

The Principal has to exercise due care and attention to all students in his or her charge. This may necessitate his or her right to exclude and/or report an infected child or one suffering from neglect or maltreatment to the proper authorities. The following is the minimum recommended exclusion time for more common diseases.

**Chicken Pox:** Should be excluded for at least 7 days after beginning of illness or until last lesion has healed.

**Measles:** Should be excluded for at least 7 days from the appearance of rash or until a medical certificate of recovery is produced.

**Mumps:** Should be excluded for at least 14 days after the onset of the symptoms.

**Rubella (German Measles):** Should be excluded for at least 7 days from the appearance of rash or until medical certificate of recovery is produced.

**Scarlet Fever:** Should be excluded until appropriate medical attention is received and medical certificate of recovery is produced.

**Whooping Cough:** Should be excluded for four weeks unless a medical certificate of recovery is given.

**Impetigo (School Sores):** Not to be excluded if lesion is covered. Impetigo is contagious. Lesions on any part of the body except the face must be covered. On the face the lesion must be under treatment and a layer of ointment or paint is accepted as a ‘cover’ in this situation only.

**Ringworm:** Not to be excluded if the lesion is covered. Ringworms are contagious. Except in the case of the scalp, a lesion under treatment with paint is accepted as being covered. If ointment is used, a dressing must be applied – except on the face as for impetigo.

**Ringworm of the scalp:**

1) Not to be excluded from school if scalp is covered and a) lesion is small – about the size of a ten cent coin, b) hair has been shaved for 2.5 cm all round lesion, and c) treatment has been commenced with antibiotics. To be excluded from swimming for 4 weeks after treatment has commenced. Miasma will have ceased in about three weeks.

2) Medical certificate must be obtained if lesions are larger than above. In some severe cases miasma will be prolonged.
28. PARADE:
An assembly is held each Wednesday morning for presentations and announcements. Children sing the National anthem and honour the Australian Flag. Information is given to students about what is happening that week in the curriculum and sport. The upper class students organise and run parade. This is also a chance for students to be acknowledged for their hard work and receive awards. Parents are invited to attend parade each week as it is a great source of information.

29. SCHOOL NEWSLETTER:
On Wednesday of every fortnight a newsletter is sent to each family to provide information to parents regarding forthcoming events and giving details of any matters/news of interest at the school. If parents have any information which they wish included in the newsletter, you are welcome to contact the school regarding this, or send it to school the day before the newsletter is sent out. Please ensure that your child delivers these newsletter to you. These newsletters contain regulated procedures at the school and information about future events, sometimes even permission forms for these events. Newsletters are able to be sent to parents via email. To organise this please speak to Tara in the office (Newsletters can be looked at online at our school website or downloaded if necessary— www.mulgildiss.eq.edu.au).

30. HEALTHY EATING
At Mulgildie State School we encourage our students to eat Healthy while at school. We ask if parents can please leave the “nasty food” (e.g. chips, lollies etc) at home to eat and only provide nutritious and energizing foods to assist in your child’s learning while at school.

31. BOOK CLUB:
At regular intervals, children may order cheaper, but good quality books through a Book Club which operates at the school. Participation is optional and it is not necessary for a child to order every time. This scheme requires payments to be made to the school with orders and payment to be returned in an envelope with the child’s or family name on the front by the due date.

32. SCHOOL CAMP:
Every year we aim to organise a whole school camp. It is usually a 3 to 5 day camp which has great social benefits as well as being educational and teaching the pupils independence. We encourage all pupils to attend this highly enjoyable experience. The camp is funded through fundraising, community donations, P&C contribution and a small fee from parents. The school provides opportunity for parents to pay for the camp in increments throughout the year.

33. SCHOOL PHOTOGRAPHS:
Class photographs are taken each year at a time convenient to the school and the photographers. Parents have the opportunity each year to purchase class photos and packs through our photographers Country School Photos. Envelopes are sent home with students two weeks before the school photo day and have to be returned to the school office no later than the day the photographers are at the school.
34. STUDENT LEADERS

School Captains: School Captains are elected at the start of each school year. Students in Year 6 are eligible to nominate. If numbers allow, one boy and one girl from year six are elected to represent Mulgildie State School at school and community events throughout the year. While undertaking the role of School Captain the students are expected to attend community events to represent the school (e.g. Anzac Day etc) and will need to set a good example to all students of our school at all times (In and out of school hours).

House Captains: We currently have two house groups at Mulgildie State School, Archer (Red) and McKay (Yellow). Each year, depending if numbers allow, one boy and one girl are chosen from Year 5/6 to represent their school as sport’s captains. These students are responsible for helping organise sport’s days (e.g. Athletics), conduct war cry practice leading up to these events and are expected to attend community events to represent the school (e.g. Anzac Day) and will need to set a good example to all students of our school at all times (In and out of school hours).

Both the roles above will help students gain many qualities such as in social skills and self confidence. Upon nominating for the above roles students will be required to present a speech on why they would do a good job as Mulgildie State School’s School or House Captains, after which all students will be able to vote on their preferred nominee.

35. SWIMMING

Swimming is provided during the summer months (1st & 4th term). Toni-Anne Ward from the Monto Swimming Pool is hired as the instructor for the teaching of swimming as part of the school curriculum. Children will receive one lesson per week. The teacher in charge will assist with these lessons as required. A note from home is required to exempt a child from a particular swimming lesson. The Bus Levy covers the cost of bus transport in term one while Education Queensland assists with costs in term four. Parents may be asked to pay for their child’s entrance into the swimming pool each week. Parents with season passes to the Monto Swimming Pool will not have to pay for their child’s entrance into the pool for school lessons.

Instructions for Swimming Classes

Each child must wear a swim costume and bring a towel. All students must also wear a sun shirt, rash shirt or t-shirt over their togs or with their board shorts. On exceptionally hot days children without these items will not be allowed to swim.

HYGIENE

1. Children suffering from an infection or from sores and skin complaints are to be excluded.
2. All pupils are to visit the toilet before swimming lessons.
3. All pupils are to shower before entering the pool.
4. Spitting and blowing one’s nose while in the water are prohibited.

DISCIPLINE

1. Boisterous or noisy behaviour in and around the pool is not permitted.
2. Children are to wait until they are instructed to enter the water.
3. Running on the concrete, paving or curbing surrounding the pool is prohibited.
4. Jumping into the water, diving, swimming under water, taking an object into the water eg. a ball, is allowed only by special permission.
SAFETY

1. The number of children in the water should not exceed 35 per teacher.

2. All children, whether beginners or swimmers, must be under supervision.

3. Children should be arranged in pairs so that each child is with a partner during the swimming lesson.

4. Children should be instructed in emergency procedure:
   a) If in difficulty, or if someone else is in difficulty, raise one arm and call for help without delay.
   b) When the emergency signal is sounded, if in shallow water or on the land, STAND STILL. If in deep water, swim to the nearest side, hold the rail and face the teacher

36. ATHLETICS

Annually we hold our Mulgildie State School Inter-house Athletics Carnival. Our two house groups Archer (Red) and McKay (Yellow) battle it out on the oval in a day of competitive and fun competition. Events held for athletics include: 50m/80m or 100m sprints (depending on the child’s age group), 200m sprint, 400m/800m race (depending on the child’s age group), Long Jump, High Jump, Shotput/Vortex, Discus/Hoop Throw. Other activities on the day include: war cry competitions, novelty events and ball games. Each event will have a recorder (a staff member) that runs the event, organises students and records results and a parent helper. Parents are encouraged to attend this day as students respond well to parental support.

37. CROSS COUNTRY

Each year we travel into Monto to run in the Monto District Cross Country Carnival. Students compete against other schools within the district for the chance to progress to the North Burnett Cross Country Carnival. All students from our school attend the Monto District Carnival. Only students in years 4 and upwards have the opportunity to make the North Burnett trials for Cross Country. A student’s age will depend on what distance they will run in their Cross Country race.

39. P & C ASSOCIATION:

The Parents and Citizens Association is a group of parents or community members who feel that they have an interest in the school and the educational environment their children are participating in. The P&C raises money which is spent on providing amenities and teaching aids for the school. Meetings are held on the first Tuesday of each month at 7.00pm to no later than 9pm with reminders being inserted in the newsletter. All parents and friends are very welcome as your input and opinions are valued.

40. BUS LEVY:

Students from Prep to Year 6 are required to pay a bus levy for transport to Monto for school sport and swimming throughout the year. As Year 4-6 no longer participate in Afternoon Sport all students will be required to pay the same levy amount. Please see the cost below:

Prep – Year 6: $45
41. WORKING BEE:

Occasionally the school will hold a working bee day to help maintain the school grounds. These days are usually held on a Saturday or Sunday during the school term. Families and community members are always encouraged to attend these days as they make our school a better and safer place for children to attend school.

42. PARKING:

For the safety of your children, would parents please observe the official parking requirements at the front of the school, especially the NO STANDING in the Bus Zone. Parents are encouraged to park in the school parking enclosure. Please also ensure that your children use the School Crossing if you park on the opposite side of the road. This is a huge safety issue. Even if you cross the road with your child you should use the School Crossing.

43. GROUNDS CARE:

The school employs James Galloway to carry out the care of the school grounds but extra assistance is needed from families to fully maintain all gardens and the grounds. The mower and other grounds equipment is serviced by James Galloway or Martin Dow.
**Mulgildie State School Rules**

1. Be Safe  
2. Be Responsible  
3. Be Respectful

This is how we be safe, be responsible and be respectful.

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<th>School Wide Expectations</th>
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<tr>
<td><strong>All Areas</strong></td>
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| **Be Safe** | • Use equipment appropriately  
• Keep hands, feet and objects to yourself | • Walk  
• Sit Still  
• Enter and exit room in an orderly manner | • Participate in school approved games  
• Wear shoes and socks at all times  
• Be sun safe; wear a broad brimmed hat | • Rails are for hands  
• Walk one step at a time  
• Carry items  
• Keep passage ways clear at all times | • Wash hands  
• Walk | • Use own bike/scooter only  
• Walk bike/scooter to the gate  
• Wait inside the gate until the bus stops |
| **Be Responsible** | • Ask permission to leave the room  
• Be on time  
• Be in the right place at the right time  
• Follow instructions straight away | • Be prepared  
• Complete set tasks  
• Take an active role in classroom activities  
• Keep work space tidy  
• be honest | • Be a problem solver  
• return equipment to appropriate place at the whistle | • Move peacefully in single file | • Use toilets during breaks | • Leave school promptly at 3.10pm |
| **Be Respectful** | • Respect others personal space and property  
• Care for equipment  
• Clean up after yourself  
• Use polite language  
• Wait your turn | • Raise your hand to speak  
• Respect others right to learn  
• Talk in turns  
• Be a good listener | • Play fairly take turns, invite others to join in and follow rules  
• Care for the environment | • Walk quietly and orderly so that others are not disturbed | • Respect others privacy | • Wait your turn  
• Keep your belongings nearby |
Australian Guide to Healthy Eating

Enjoy a wide variety of nutritious foods from these five food groups every day.
Drink plenty of water.

Grain (cereal) foods, mostly wholegrain and/or high cereal fibre varieties

Lean meats and poultry, fish, eggs, tofu, nuts and seeds and legumes/beans

Fruit

Milk, yoghurt, cheese and/or alternatives, mostly reduced fat

Vegetables and legumes/beans

Use small amounts

Only sometimes and in small amounts